

About Pasona Singapore



Misaki Morimura (Sugakawa) Managing Director, Pasona Singapore



Pasona Singapore Pte. Ltd. is a global professional recruitment consultancy and HR solution provider which focuses on providing exceptional service and placing high caliber professionals for our clients. We are 100% owned by Pasona Group Inc. which is listed on the Tokyo Stock Exchange, Prime Market. We have over 35 years of experience in Singapore.

Our comprehensive HR services are tailored to meet each client's business needs. Our goal is to simplify HR related work so that our clients can focus on what they do best – growing their businesses. Our team of experienced HR professionals stays at the forefront of industry trends and developments, ensuring that our clients have access to the latest tools and strategies for success.

Our clients range from multinational corporations to local companies with an established global and domestic presence. Pasona consultants are proficient in multiple languages (English, Japanese, Mandarin, Korean etc) we are able to assist our MNC clients in their recruitment needs in Singapore and overseas.

PASONA

Corporate Profile

Pasona Singapore Pte. Ltd.

www.pasona.com.sg

 Address: 1 FINLAYSON GREEN #09-02 SINGAPORE 049246 (Raffles Place MRT Exit "I")

Established in 1984

Managing Director: Misaki Morimura (Sugakawa)

Japan HQ: Pasona Group Inc.

http://www.pasonagroup.co.jp

 Address: PASONA SQUARE (Minami-Aoyama 3-1-30 Minato-ku, Tokyo 107-8351 Japan)

• Established in 1976

• Group CEO: Yasuyuki Nambu

Paid-in capital: 5 billion yen

• Employees : 23,488

• Group companies: Subsidiaries: 66

Affiliates: 9





Pasona Group

パソナグループの仕事は「人を活かす」こと。

Our Job is to Harness the potential of the individual





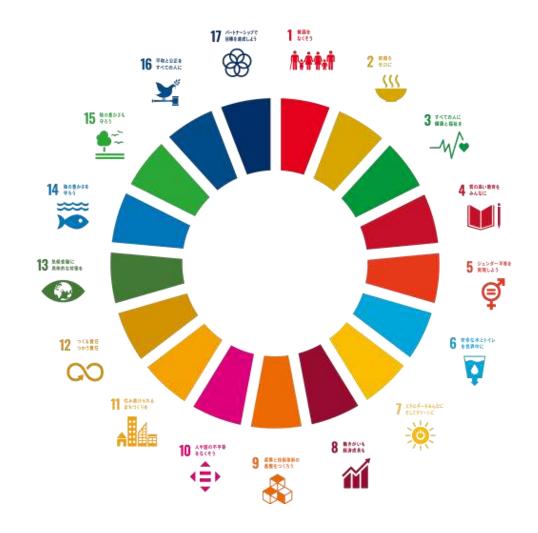


Providing Solutions to Society's Problems

Ever since its founding, Pasona Group has promoted diversity based on a clear and transparent corporate philosophy of "Providing Solutions to Society's Problems," and has built various forms of social infrastructure enabling anyone to freely select the jobs they like and gain opportunities to work.

Sustainability at Pasona Group

Based on Pasona Group's Corporate Philosophy, Pasona Group will contribute toward building a sustainable society by fulfilling the "Smart Life Initiative" that creates lives of abundance for people





Pasona Global Network

Japan | Singapore | Malaysia | Indonesia | Thailand | Vietnam | India | Korea | Hong Kong | China | Taiwan | U.S. | Canada



Pasona Group provides
comprehensive HR support around
with offices in 13 countries. Through
centralized management of HR
information from countries especially
those in Asia and North America, we
support the HR strategies of Japanese
companies on the global stage.



Expo 2025 - Pasona NATUREVERSE



"Thank you, Life."

"NATUREVERSE (NATURE-UNIVERSE)" represents our vision of "The Harmony herveen Nature and Technology".

We aim to create a well-being society where Body, Mind, and Social bonds are all healthy.

Our journey will begin with enhibitions featuring state-of-the-art technologies such as iPS cell-derived cardiat tissue sheets that resteen the heart, a symbol of Mos.

We will reveal to the weeld our vision of a truly enriched society, in which everyone plays a spiritually rich and vibrant role.









Through the exhibition, Pasona Group aims for visitors to be filled with a gratitude for life through learning about the history of life, and experiencing the wisdom of mankind that sustains life and the design of the future society.











Awaji West Coast by Pasona Group

Pasona Group has been a driving force behind the revitalization of the west coast of Awaji Island in Hyogo Prefecture, Japan since 2018. It is situated 1 hour away from Kobe and Osaka.

Key Areas:

- Employment creation and revitalizing rural area in Japan
- Tourism development
- Promotion use of local resources
- Fostering a sense of community









Pasona Singapore's Strengths





Total HR Solution Provider

We strive to provide a comprehensive range of HR services that are tailored to meet each client's business needs.



Multilingual Talents

We have a strong pool of multilingual candidates including Japanese, Mandarin, Korean speaking talents.



Strong Overseas Network

Extensive business network spanning 13 countries across the world for overseas placement and talent acquisition.



Team of Experienced Professionals

Our team of experienced HR professional stays at the forefront of industry trends and recruitment practices in Singapore



Strategic Partnerships





Economic Development Board (EDB)

"The Workshop" series is a platform for business leaders to access complimentary, personalized workshops on expanding to Asia with trusted experts.

SG: Your talent launchpad from Japan to the world

Expanding to Singapore? Discover key industry insights tailored for Japanese and worldwide businesses looking to build a winning team in Singapore. Tap into expert guidance to refine your HR and talent strategies, to capture growth in sectors like Green Economy, Healthcare, Advanced Technology, Logistics, Professional Services, Electronics Manufacturing, Oil & Gas, Chemicals & Raw Materials, and more.

Singapore Human Resources Institute (SHRI)

The partnership aims to utilize the networks and know-how of both SHRI and Pasona Singapore to train HR professionals, improve HR practices, and strengthen global competitiveness primarily for Japanese companies in Singapore.



PASONA

Pasona Singapore Adopts Fair Employment Practices



Pasona Singapore is committed to build a better work environment for our employees. We are recognized for having good employment practices that meet the requirements of the Tripartite Standards and is an employer of choice to employees.



Pasona Singapore Pte. Ltd. has adopted the Tripartite Standards, and has committed to be a fair and progressive employer.









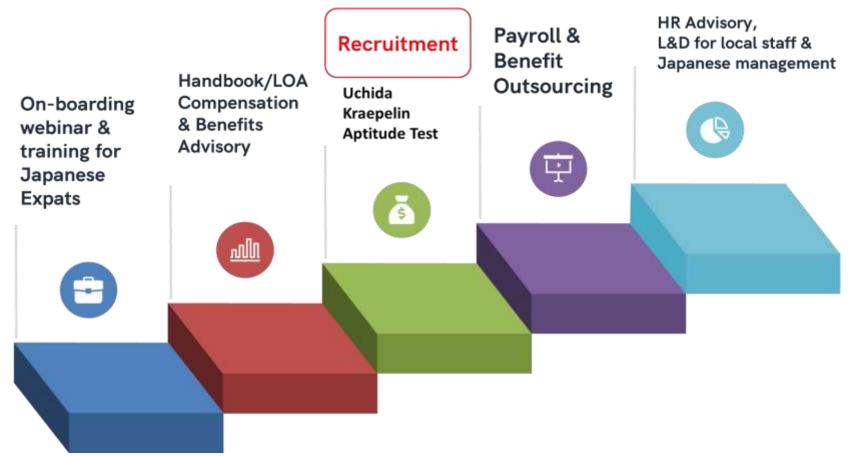






We Provide a Total HR Solution

Our goal is to simplify HR so that our clients can focus on what they do best – growing their businesses



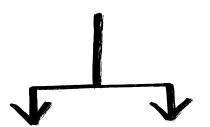






Our Services

Recruitment



Placement Services

- Local staff
- Japanese speaking talent
- Multilingual talent
- Executives & C-suite
- Cross border sourcing

Temporary/Contract Staffing

- Contract Staff
- Japanese Speaking Talent
- Japanese Speaking Interpreter and Event Assistant (Business meeting/Event)





Our Services

HR Services

- Employment Handbook & LOA Drafting/Revision
- HR Evaluation Systems Drafting/Revision
- Virtual HR Service (VHR)
- Uchida-Kraepelin Performance Test
- Training programs for Japanese
 Management and Local Staff

Outsourcing Services (BPO)

- Payroll Outsourcing
- E-Attendance System
- Translation of Business Documents
- Leave & benefits management
- Expense management
- Career fairs in Singapore & Japan
- Outplacement

Service Flow Timeline (Example) PASONA



Placement Service Temporary Staffing

3 Months Prior

- Create job description and understand requirements
- Applicants screening
- 1st round interview
- Crafting/Review of **HR Services** Employee handbook/LOA

Preparation of documents for payroll and employee information for registration

1 Month Prior

- **Final Interview**
- Uchida-Kraepelin Performance Test
- Present employment contract to candidate
- Signing of Virtual HR Service Contract
- Onboarding training for expats

Commencement

Candidate joins company

- Virtual HR Service commence
- Onboarding free monthly webinar for expats

Services commence

Outsourcing Services

Implementation of payroll outsourcing, leave and benefit management

Client Testimonials





The consultation was very helpful and reassuring. They were also very responsive and helpful in coordinating with us on routine tasks. We are grateful for the warm welcome we received when we visited Singapore.

In addition to the usual HR outsourcing, they helped us with visas, income tax, and many other things.

Pasona is able to provide us with total support by introducing us to specialists in areas that Pasona is unable to handle.

Thank you for your help over the past four years. We hope to have the opportunity to work with you again.







We would like to describe our impressions of your request for staffing services.

Before receiving an introduction, we were able to confirm the image of the candidate we were looking for through a thorough interview, and we were able to receive an accurate introduction of the right person. When we received the introductions, we were provided with a brief summary of the talent to be introduced, and we are very grateful for the service provided from the client's point of view.







The services provided by Pasona Singapore has been helpful in supporting our organization's HR and recruiting needs, with the prompt introduction of partnering companies.

We would continue to use Pasona's services because the staffs in charge are more trustworthy than that of other companies.

Your responses are always accurate and prompt, and very helpful. Thank you for your continued support.







Pasona Singapore's service has been helpful in supporting our organization's HR and recruiting needs because of your understanding and responsiveness to our needs.

I am very satisfied with the quick and qualified response.

Thank you for your continued support.



Connect with us.



Pasona Singapore Pte. Ltd.

Sales & Marketing Division

Email: sales@pasona.com.sg (or your respective account manager)

EA License No: 90C4069



Visit our website: https://pasona.com.sg